



Recruiting Newcomer Talent

Job Posting Checklist:

- Job title is clear & straightforward
- Language is concise & in plain English
- Posting is free from cultural references, slang, jargon & metaphors
- Focus is on 'must-haves' not 'nice-to-haves'
- Roles & responsibilities of the job are clear and specific
- Education & experience requirements are not inflated
- Values & goals around diversity, equity & inclusion are clear
- Job posting welcomes newcomers, immigrants or refugees to apply
- Candidates know where to go to learn more
- Contact information is included
- Salary/wage range is included



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Where to Post:

Immploy

Employment Sector Council

London Jobs Now

London Tech Jobs

hirewesternu

Kings Job Board

Fanshawe Career Services

Career Edge

Communtech - Work in Tech Job Board



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Organizations to Connect with:

Immploy

London Cross Cultural Learner Centre

London-Middlesex Local Immigration Partnership

LUSO Community Services

Muslim Resource Centre for Social Support & Integration

South London Neighbourhood Resource Centre

City of London Community Diversity & Inclusion
