

London Middlesex Immigrant Employment Council Participant Form

About the LMIEC Job Match Network:

The London Middlesex Immigrant Employment Council (LMIEC) Job Match Network works together with many organizations and institutions to screen, match and market internationally trained individuals and international student graduates to job opportunities in London and surrounding areas of Southwestern Ontario. It is a tool that can help you in your job search, but it does not replace the direct employment services you receive from your community-based organization or academic institution. LMIEC Job Match Network also does not replace your own independent job search. You do not have to transfer your case file to participate in the LMIEC Job Match Network.

Participating in the LMIEC Job Match Network:

To participate in the LMIEC Job Match Network, you must meet the following eligibility criteria:

- An immigrant to Canada (or in the process of immigrating to Canada);
- Legally permitted to work in Canada (if you have already immigrated to Canada or upon immigration to Canada);
- Unemployed or under-employed (working, but not in or related to your field of education and experience);
- Available and willing to obtain employment in London, Ontario and surrounding areas;
- Registered and actively working with an organization or institution that provides employment-related counselling, training and/or services;
- Assessed to the Canadian Language Benchmark Level 7 (if seeking professional employment);
- Have a clearly defined and realistic job goal, and the skills required to support the steps in achieving the goal;
- Possess a marketable resume that is no more than two pages in length, contains updated information on work history and achievements, is free of spelling/grammatical and formatting errors, is free of any personal information and contains no photos or distracting graphics/fonts/colours;
- Able to effectively write a cover letter and tailor your resume for specific job opportunities in a timely manner;
- Have a plan in place to address other barriers to employment such as obtaining childcare or necessary transportation;
- Be taking steps toward licensure in your profession (if seeking regulated employment) or the evaluation of your foreign credentials (where required for employment).

Confirmation of Participation:

I would like to participate in the LMIEC Job Match Network and confirm/agree that:

- I meet the eligibility criteria described.
- All of the information about my employment experience, education history and credentials provided by me to my referring organization and/or the LMIEC Job Match Network are true, accurate and valid;
- My resume, contact information, and additional details on my skills, training and work experience will be shared with organizations working with the LMIEC Job Match Network and directly with employers;
- I will share information about any changes to my employment status and employment availability to the LMIEC Job Match Network and its referring organizations. This includes information on any full or part-time jobs obtained, enrollment in training or education, travel, relocation and any other changes affecting my availability to work;
- I may be contacted by representatives of the participating organizations about job opportunities, for further information on my skills, to arrange an interview, be matched with a mentor, attend a mentorship event and/or to establish a web-based profile of my skills and experience.

First Name

Last Name

Date of Birth– DD/MM/YYYY

Email Address

Complete Registration/Next Steps:

Please send this Participant Form, your resume in Word Format, and a completed “Client Intake/Registration Form” ([click here](#) or see attachment) to jobmatch@LMIEC.ca. If you have previously completed a Client Intake/Registration Form as a client of the London Middlesex Immigrant Employment Council (LMIEC), WIL Employment Connections or the Access Centre for Regulated Employment, please let us know in your e-mail message by indicating “form completed.” Once you have completed a Client Intake/Registration Form, you are not required to complete the form in its entirety again.